Operations Pre-Employment Test Date Announcement

(Please share this information with interested individuals)

ExxonMobil Global Recruiting is announcing plans to conduct Operations Pre-employment Testing for the Baytown Area Facilities on August 17-18, 2012. ALL interested individuals MUST log on to our Internet Website www.exxonmobil-employment.com to express interest in ExxonMobil operations/wage positions and to schedule pre-employment testing.

PLEASE NOTE: If you have tested in the past, there is a 2-year waiting period before interested individuals are eligible to re-test.

Test sessions will be available for booking beginning July 29, 2012.
Seating for these test sessions will be limited and will be filled on a first-come....first-served basis.

To Register On-line:
1. Visit www.exxonmobil-employment.com and carefully review the Welcome page information.
2. Click on "Log-in" and follow the three steps listed under the "New User" section.
3. Follow the instruction listed under "Next Steps," click on "Test Location Preference" and select **Plant/Refinery - Baytown, TX** as your Test Location Preference.
4. Click on "Job Interest" and follow the instructions for adding your job interest selection(s). **Individuals who are qualified for multiple positions or want to be considered for all Baytown sites must repeat the job interest selection process to indicate preference in multiple locations and job types.**
5. Click on Candidate Profile and complete you candidate profile.

To Book a Testing Slot: Test sessions will be available for booking on July 29th
1. Enter your User ID and Password
2. Complete the Next Steps instructions until you have booked a test slot
3. Once you have successfully booked a test slot you will receive a confirmation screen. Please remember to **print your confirmation** documents for your records and **bring with you to the test session.**

e-Employment System Changes:
- **Forgot Your Password?** Applicant who cannot remember their password can now reset their password. To do so, go to the Candidate Log in screen and scroll down to the 4th option, which is Reset Password. After successfully answering your Security Question, your password will be sent to the e-mail address you have on file.
- **Trouble Logging In?** Are you having problems logging in? If you have not logged in to your Home Page for 12 months or more, your UserID/Password, Job Interest, and Candidate Profile have been deleted from the system. You need to log in as a New User and re-enter your contact information. You will be given a UserID and will again have access to your Home Page. Re-enter your test location preference, job interest and candidate profile. If you have current test results, they will then appear under the heading "Job Interests."
- **Attention All Candidates -- Is Your e-Mail Address Valid?** Please ensure that you log on to your Home Page at least once in a 12-month period and that you have a valid e-mail address in the eEmployment system. Also please confirm that ExxonMobil e-mail communications are not being routed to your "SPAM" account. **It is important that you verify this information because e-mail notifications and the eEmployment website will be the primary methods of communicating with candidates during the pre-employment process**.

To send us an email, please visit www.exxonmobil-employment.com, click on the **WEBSITE ASSISTANCE** button to send us your comments and questions.

Free Internet access is available at most state employment offices and libraries.

ExxonMobil is an Equal Opportunity Employer